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PROSPECTUS

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Blessing from SREE MAA



Late Shri Raghunath Prasad Founder - Sunrise (Eng. Med.) School





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"Our treasure lies in the beehive of our knowledge. We are perpetually on the way thither, being by nature winged insects and honey gatherers of the mind."

- Fredrich Nietzsche



Message from Founder ma'am

Keeping in view the mission of forming original and unvielding youth, we have stepped in the field of education. The aim of education as we all know is the acquisition of knowledge, skills and positive attitudes. Hence, we have always aimed at affixing the valuable knowledge to the permanent memory of the students so that they may become able to utilize this knowledge when the time asks for. With a keen pulsating desire we had established Sunrise (Eng. Med.) School, it has increased its enrolment at, elevating since its inception in 1975. Academic excellence along with cocurricular achievements has been the hall mark of our institute. It is successfully rolling ahead providing a platform to our children to showcase their talents and to discover new facets of their personality. We would not have been what we are today without the missionary zeal and untiring efforts of our Late Founder Sir and the support of the entire team of Sunrise family. Therefore, I would like to thank the whole team on covering more than 49 years of excellence from the time we had begun. I am sure with wholehearted effort and co-operation the Sunrise family shall flourish in the years to come as we march ahead into a new dawn with renewed vigour and hope in fulfilling our social objectives keeping in our mind the words of Martin Luther-

"When schools flourish, all flourishes."

Mrs. Parvati Devi Prasad Founder Ma'am





Message from Secretary Sir

Education is the most powerful weapon which you can use to change the world

Education plays a significant role in everyone's life. Getting proper education is quite essential to acquire success and lead a happy life. Proper education is very important to lead a better and respectable life. It helps in the development of a child's personality, attributes physical and mental growth and transforms their standard of living. It promotes the feeling of physical, mental and social well-being by providing an enhanced life. Good education is constructive in nature which constructs our future forever. It also accelerates holistic development in children uplifting their morale by providing extensive knowledge in various fields. It is a single and vital way to success as well as personal growth and we aim at this overall development in our students by all means through our institution over a period of 49 years.

Teaching and learning are the core activities of a school. We try our best to make good use of every minute of invaluable instruction time on enhancing students' learning. I always support teachers on their professional development and teaching. Great teachers are the back bone of our institution. I do believe that schooling is for students and when we have great teachers in our classrooms, we do not have to worry as much about the students. I always set students' benefit to be the first priority. Our school focuses on promoting a high level of learning culture. Resources are allocated for furnishing an inviting place and environment for learning. School policies are refined to streamline the academic and co-curricular activities. Simultaneously, with a great team of teaching staff and excellent students, I expect a continuous and sustainable advancement in learning in our institution. We are progressing every day with this positive outlook and it is our responsibility to continue the admirable culture of our Sunrise family and maintain this sustainable advancement in the future in creating responsible citizens for our society.

Mr. Divyansh Prasad Secretary





Message from Principal Ma'am

The real meaning of education is more than success in personal and professional life. It does not aim that educated pupils get professionally recognized it aims much more than this. Education truly means to improve the physical, social and mental well-being, develop personality and improve skill levels. The aim of education is very vast and makes an individual, an upright person. With this aim we have rolled ahead the milestone of 49 years and with the blessings of our late Founder Sir who was a real visionary we aspire and hope to attain greater mileposts that shall become the hallmark to our excellence.

As the aim and benefits of proper education is not restricted to only personal gains, and also benefits other people of the family, society and country alike,

our school cares and responds proactively to the needs of students and parents focusing on excellence in scholastic and co- scholastic aspects of the child's personality. Though academics has been and will continue to be our first priority in an effort to incorporate all-inclusive education for students to bring about all-round development in our pupils we provide numerous opportunities to develop their individual talents and holistic growth. As a result living year our school achieves outstanding success in sports, music, fine arts, and literary and cultural events at district, state and at national levels.

We are very fortunate to have an excellent faculty and supporting staff who work diligently to realize the vision of all round excellence. In providing good level of education, our teachers play very important role by consistently encouraging our students in academics and also to take part in several co-curricular and extracurricular activities, helping the child to experience success.

By allowing the child to dabble in a range of activities we not only boost confidence in them but they certainly excel in various fields of knowledge and strive to win every battle of life.

As a Principal, I have a strong belief in promoting this harmony, dedication and a victorious scenario for everyone in our school which is realised through 'team cohesion'.

As long as we have a dedicated team aiming for the same goal, anything can be achieved following our definitive motto-"Vidya dadati vinayam, Vinaya dadati paatrataam, paatratva dhanamaapnoti, dhanat dharmam tatatsukham".

(Education promotes Humility: Humility builds Character, from Character one gets Wealth, from Wealth one gets Righteous life, from Righteousness one achieves Happiness)

Dr. Sunita Srivastava Principal

PROSPECTUS

Sunrise (Eng. Med.) School is run by a Government Registered Body named Sunrise Education Society. The School imparts education through the medium of English to boys and girls of all communities.

Founded in 1975 by Shri Raghunath Prasad & Shrimati Parvati Devi Prasad, the school progressed rapidly upto 1.C.S.E. & L.S.C. level, affiliated to the Council for the Indian School Certificate Examination, New Delhi.

There are Classes from Lower Nursery to Class XII (ISC) (Humanities, Science, Commerce), with coeducation right through.



1.

Lower Nursery	3+	Class Four	9+
Upper Nursery	4+	Class Five	10+
K.G.	5+	Class Six	11+
Class One	6+	Class Seven	12+
Class Two	7+	Class Eight	13+
Class Three	8+	Class Nine	14+
		Class Eleven	16+

- 2. The following Certificates or testimonials must be produced at the time of admission.
 - Original Birth Certificate (Hospital discharge certificate/Nursing (i) home card) and Birth Registration Certificate from the Corporation/Municipality. For Christian-Baptism Certificate (original)
 - Doctor's Certificate of Physical Fitness. (ii)
 - Two copies of recent passport size photographs. (4cmx3cm (iii) coloured)
 - Original Report Card of the class last studied & Transfer (iv) Certificate (In the case of students coming from other State schools T.C. should be countersigned by the inspector of schools).





(Form Lower Nursery to Class X)

For Boys: Grey shorts (for Lower Nursery to Class V) & Grey Trousers (Pleated & Straight) (for Classes VI to X), (Shade No. 16 from S. Kumar's School Uniform fabrics) White shirt with half sleeves, school socks and plain black shoes with laces. For Girls: Grey skirt with black tights (Shade No. 16 from S. Kumar's School Uniform fabric) (Knee length), White shirt, school tie, red ribbon, school socks and plain black shoes with

The monogram should be purchased from the school.

P.T. Uniform:

buckles.

- a) Classes lower Nursery to 11-T-Shirt (to be purchased from the school), white shorts for the boys & white skirt (Knee length) for the girls, white keds & house colour socks.
- b) Classes III to Class VI-House Colour T-Shirt (to be purchased from the school) & White shorts for the boys & White skirt (Knee length) with white tight for the girls, white keds & house colour socks.
- c) Classes VII to X-House colour T-Shirt (to be purchased from the school), white trousers (pleated & straight) for the boys & white skirt (Knee length) with white tights for the girls. White keds & house colour socks.

Winter Uniform (Compulsory from 1st December to 15th February)

- For Boys: Classes L.N., U.N., K.G. to VI: Grey trousers (pleated with straight pocket) maroon pullover to be purchased from the school.
- For Girls: L.N., U.N., K.G. to II: White leggings & maroon pullover to be purchased from the school.

III to VI: White full length stockings and maroon pullover to be purchased from the school.

VII to X: Maroon pullover for boys & girls (with school monogram) to be purchased from the school.



- For Boys: White trousers (with pleated straight pocket), White Shirt, school tie, school socks and plain black shoes with laces.
- For Girls: White skirt (Knee length), white tights, white shirt, school tie, red ribbon, school socks and plain black shoes with buckles.

The monogram and blazer for Boys & Girls (to be purchased from the school).



Students who do not wear the correct uniform will not be allowed to join class. (They may be sent back home without notice), Parents are requested to see that their children come to school in neat and clean uniform, properly stitched. Safety pin should not be used. Shoes must be polished regularly. Jewellery and valuable ornaments are not permitted. The School cannot take any responsibility if such jewellery and ornaments are stolen or lost.

WORKING HOURS OF THE SCHOOL

Class VII to Class X

Lower Nursery & Upper Nursery

K.G. to Class VI

XI & XII

EXAMINATIONS

6.45 a.m. to 11.45 a.m.
8.30 a.m. to 11.15 a.m.
11.30 a.m. to 4.30 p.m.
7.30 a.m. to 1.30 p.m.

Term wise Examination Schedule appears in the School Diary as well as in the "End of Term notice" which is provided to the pupils at the beginning of the session, term wise syllabus schedule is also provided to the students.

SCHOOL DISCIPLINE

Discipline is an integral part of life. Nothing can be achieved in the absence of discipline. Specific code of conduct, good manners and sense of self-respect and respect for others including the class mates, teachers and other co-workers should be maintained. A disciplinary committee supervises maintenance of day-to-day discipline inside the school. Students are required to abide by its directions and the rules and regulations framed by the school in this regard. An incorrigible student is compelled to withdraw from the school, if the Principal considers the conduct of the student detrimental to the interest the institution.

ATTENDANCE

80% attendance is a must as per school rules. During school hours no student is allowed to leave the school campus without the perinission of the Principal/Co-ordinators. An absentee must produce a letter from the parents/guardians explaining the cause of absence. A continued absence for 15 days without prior information is liable to get his/her name struck off the attendance roll. No leave except the medical one is granted for a period of 3 days or more and that too must be supported by a genuine medical certificate. The leave application must be accompanied with this certificate at the time of re-joining the class. In case of any infectious disease, the disease must clearly be mentioned in the Medical Certificate. The student affected with or exposed to such disease must inform the school authority, and he or she should complete quarantine period (refer to page 12) before he/she rejoins the school.

COUNCIL'S RULE ON ATTENDANCE

"Candidates whose attendance is below 75% of the working days are ordinarily not eligible to sit for the Board Examination. However, the Chief Executive and Secretary has the authority to condone the shortage in case of candidates whose minimum attendance is not less than 60% of the working days This is inclusive of illness and other special circumstances. Heads of schools may represent to the Chief Executive and Secretary, cases of candidates who deserve special consideration for condonation, provided that the attendance of such candidates is not less than 60% of the working days, during each two-year course. Heads of schools are not to refer to condonation of attendance in case of candidates having below 60% attendance. The last date for computing sttendance at school is February 15, of the year Examination."

CELEBRATION OF IMPORTANT DAYS

Independence Day Teacher's Day Children's Day, Rabindra Jayanti, School Fest, Sports, Founder & parents Day, Annual Prize & Distribution, Exhibition

The Syllabus

The School strictly follows the syllabus prescribed by the Council for the Indian School Certificate Examinations, (ICSE & ISC), New Delhi. It also bears break-up of Syllabus, examination schedule.

ICSE (till class X) Subjects Taught Group - I (Compulsory Subjects) i) English (First Language) ii) Hindi/Bengali (Second Language) iii) History, Civics and Geography iv) Environmental Science	ISC (Class-XI and XII) Subjects Taught Compulsory Subjects: i) English (First Language) ii) Indian Language - Hindi/Bengli (Second Language)/ Physical Education	
Group II (Any two Subject) v) Mathematics vi) Science-Physics, Chemistry and Biology vii) Economics	Science: i) Physics ii) Chemistry iii) Mathematics iv) Biology/Computer Science/Economics	
Group-III (Any one Subject) viii) Computer Applications ix) Commercial Application x) Home Science xi) Physical Education	Commerce: i) Accounts ii) Commerce iii) Economics/Computer Science iv) Mathematics/B.Studies	
Internal Examination (Compulsory) Socially Useful Productive Work and Community Service (SUPW)	Humanities: i) Political Science/Mathematics ii) Geography iii) Economics/Home Science/Com. Sci iv) Sociology v) Physical Education	
	Internal Examination (Compulsory): Socially Useful Productive Work and Community Service (SUPW)	

Admission

Admission will be open for Classes, L.N., U.N., K.G., Classes I to IX & XI for the next academic session.

Application form for admission will be issued against payment at the school counter.

Admission will be granted strictly on the basis of the performance of the candidate in the interview (for Lower Nursery Candidate) and on the basis of written Admission Test and interview (for seeking admission to classes: U.N., K.G. I to IX). Both father and mother must be present at the time of interview.

There shall be no admission to Class X and XII. Canvassing or recommendations in any form will disqualify the candidate from getting admission. Registration form, duly filled in, with two photographs (passport size) of the candidate, attested photo copy of the Birth Certificates and Original T.C. from the school attended last (in case of candidates seeking admission to classes II and above), will have to be submitted at the time of admission. If T.C. is not readily available, it must be produced as soon as the candidate is selected for admission together with his/her Admission Fee.

Admission to Class XI is entirely based on selection test results of class X & board results (X).

Withdrawal from School

Under the following rules, the School will remove the students with a Transfer Certificate. Hence parents are requested in the best interest of their wards to co-operate with the School, specially with the under mentioned clauses:-

WITHDRAWAL

- 1. A Student failing twice in a particular class will not be allowed to continue his/her studies in the school.
- 2. The Principal may suspend a student or ask the parents to withdraw a student whose conduct is injurious to the moral tone of the School or who is not benefiting from the academic programmes offered by the School.
- 3. Parents not showing sufficient interest for the progress of their wards or failing to comply with the rules given, will be requested to withdraw their wards from the school at the end of the session.
- 4. Any child whose parents are found to malign the discipline and decorum of the school will be given a T.C.



Rules applicable when Parents request to issue Transfer Certificate :-

- 1. Tuition fees up to the end of the Academic Session will be charged in cases of withdrawal at the end of the Final Term, provided the application for withdrawal is received at the School Office on or before the date given in due End of Term notice. A month's tuition fee will be charged when the application for withdrawal is received at the School Office, after the due date given in the End of Term notice.
- 2. Full year fees will be charged to students who are withdrawing during the academic years. No remission In fee will be made for the child.
- 3. No tuition fees except arrears will be charged if a student is asked to be withdrawn by the School Authorities.
- 4. In all cases of Transfer Certificates, the tuition fees charged will be at the present rates.
- 5. Under normal circumstances, Transfer Certificates will be issued within 7 days, with payment.

Instruction For Remittance of Fees

Besides annual session-charges and Exam. Fee (whenever necessary), students have to pay regular monthly Tuition Fee by the fifteenth day of the current month.

Fee will be variable in subsequent years.

Tuition-Fees will be accepted at the school counter between 9.00 a.m. and 1.30 p.m. on weekdays & 9.00 am. to 12.00 noon on Saturdays from the 1st to the last day of every current month.

Defaulter will be charged a fine of Rs. 10/- between 16th and 30th and Rs. 30/- cumulative after each due date. Name will be struck off the Attendance Register in case of non-payment of fee for more than three months and thereafter Re-admission charges of Rs. 2000/- will be charged.

School Term

The school academic session is from April to March.



CLUB ACTIVITIES

Different types of activities held in the school are Leadership-skills, Social Service, Fine Arts, Debate, Creative Writing, Quizzing, Painting, Drawing, Taking part in different Clubs-such as Science Club, Eco Club, N' Joy Club, Quiz Club and Literary Club, also feature in the school activities on the second and fourth Fridays of every month.

PRIZES

Academic and Co-curricular prizes for the whole session are awarded on the occasion of Annual Prize Distribution Day. Annual Sports meet Prizes are given away on the occasion of Annual Sports Day itself.

IDENTITY CARD/DEPARTURE CARD

Each and every student has to carry an Identity Card duly counter-signed by the Principal with the latest passport size photograph of the pupil. Apart from that a departure card is issued to the students from classes L.N. to II to facilitate the escort to release the child, quickly, safely and smoothly, after the school gets over.

PARENT-TEACHER CONTACT

Although student's diary is a regular bridge of communication between the teacher and the parents, Parents Teacher Meet is convened at intervals for face-to-face exchange of views for the cherished improvement of the ward concerned. This brings about a radical change in creating a harmonious relationship amongparents, students and the institution. The response has been quite encouraging. Only Parents can collect the Report Card of the Students.

TRANSPORT FACILITIES

School provides bus facilities to the students from Classes K.G. and I-X. Our buses ply only along certain routes. Information in respect of charges, timing, pick-up points etc, can be gathered from the school's reception.

THE TEACHING STAFF

The school has a team of highly qualified, trained and experienced teachers selected purely on merit- basis. In primary wing most of the teachers are convent educated, T.T.C. Trained. Nursery classes are conducted by play-way method. In Secondary & Higher secondary wing the management has appointed some model hands in key subjects to cater to the educational needs of pupils so that they can keep abreast of modern times. All our teachers are trained with a B.E.D./T.T.C. degree.



YOUR CHILD NEEDS YOUR HELP ALSO

Apart from the various measures taken by the school, parents also have to play a distinctive role, for the all round development of the child. You can help your word in the following ways:

- Giving your child a friendly treatment in order to remove any hesitation and expose his/her innate qualities.
- Being a play partner of any game your ward plays.
- Avoiding the tendency of finding fault with your ward all the time.
- Interacting properly without discarding or rejecting any proposal from your child.
- Praising and rewarding your child for even a small achievement and encouraging his/her for a bigger one.
- Providing the child means of amusement in the form of toys, books or other activities for the specific age-group.
- Paying attention to the language spoken by the child, because language is a powerful means of learning and expression of thought.
- Being conscious of the ego-centric tendency in the child. Never do anything that hurts the sentiments, emotions and genuine obstinacy naturally common to the child.
- Encouraging your ward for work and hard labour for a specific goal or achievement. This cultivates in the child a good work-culture from the early life.
- Listening carefully to the problems of the child and solving them methodically.
- Citing examples to the child of greatness and great people from time to time.
- Keeping strict vigilance on the health of the child and watching his/her food-habits, sleep, play etc.
- Allowing the child to watch only the good programmes on the Television and educationsites in mobile and other modern gadgets.
- Understanding and then helping the child in unfolding or stretching out the aptitude your child shows.
- Taking the advice of the school in case you witness some unusual behaviour growing in your child.
- Encouraging your child to participate in various school activities, for it will create an interest in your child towards co-curricular and extra-curricular activities.
- Seeking the help of the school in adolescent period for counseling. At this stage, polite and judicious treatment is highly desirable from your side. Never be harsh.
- Appreciating every bit of success your child gains.
- Keeping continuous touch with class teacher and school authorities regarding the performance of your child in various departments.
- Keeping your conscience on punctuality, study-hours, place of study, posture of the body during study, etc.



COMPETITIONS

English recitation painting and drawing, Quiz, Essay writing, Debate, Declamation, Fancy dress competition, Hindi/Bengali recitation, public speaking and Singing

Students are encouraged for creative writing and the selected works are displayed on notice board, (House wise)

GAMES/SPORTS

Besides weekly P.T. Classes, tournaments on House basis are held for Carrom, Table Tenis, Chess (for Boys & Girls) football and cricket (for Boys) School holds its Annual Sports and Athletic meet in alternative sessions.



Educational Tours and Excursions: These are arranged at suitable time. Short excursions / week-end outings are also arranged from time to time.



Picnics: During winter, students are sent for picnics on different spots every year.

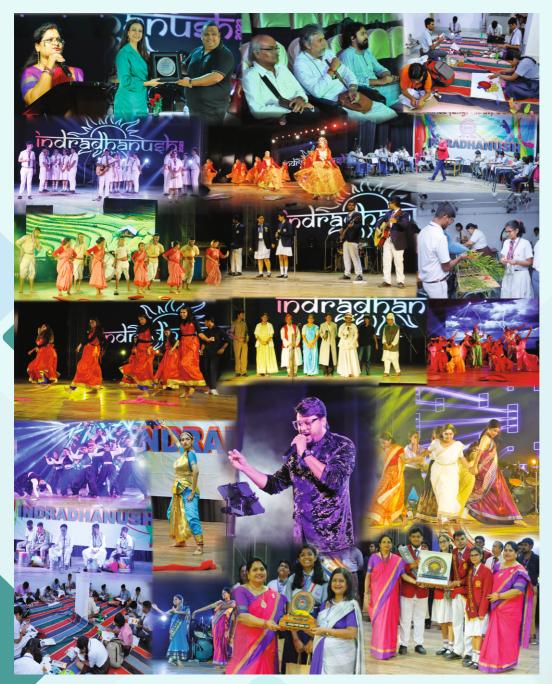


SCHOOL FUNCTION

Annual Founders' & Parents' Day Celebration is held in the alternate session. Thus, students get an opportunity to show their talents in the cultural field-drama, dance, instrumental and vocal music, etc. Above all, we celebrate and arrange competition on various occasions under the direction of the Council. Such occasions include Albert Barrow Memorial All India Inter School Creative Writing Competition and Frank Anthony Memorial All India Debate Competition.

MIMPORTANT NOTE TO PARENTS/GUARDIANS

If your child has any infectious diseases like Measles, Chicken-Pox, Mumps, Skin-infection, etc., kindly see to it that the complete Quarantine period is observed and a Doctor's certificate is given.



QUARANTINE PERIOD IS NORMALLY AS FOLLOWS:

Chicken Pox-3 weeks (till all scabs have fallen).

Measles - 14 days from the date of detection.

Mumps - -2 weeks, counting from the date of onset. Your co-operation is required in this matter, as it is for the welfare of your own child as well as for the prevention of the spread of infection to other children.

People say miracles happen. We believe in making them happen through:

- Awakening the sleeping giant of possibility in your ward.
- Installing into your ward's curious mind a desire how to grow into an accomplished personality and an ideal citizen through good habits, moral values, perseverance, discipline and good character.
- Providing such facilities that are conductive to the development of all the faculties of his/her moral, mental, physical and emotional set-ups. Providing most modern devices for academic training.
- Exploring his/her talents, abilities and possibilities and moulding them in conformity with the demand of times. Preparing your ward for achieving true entrepreneurship.
- Cultivating in your ward adaptive traits for odds and trials.

Imparting training that helps your ward in his/her personality development.

Physical activities

(Sports, Kick Boxing, Cricket, Football etc.)

Co-curricular Activities (on Saturdays)

Vocal (eastern & western) Instrumental music, (Guitar, Tabla, Sythesizer) Painting, Drawing etc. are taught.



Milestones of Our Journey

Cardinal Concept of the Institution

Sunrise (Eng. Med.) School, well entrenched in the profound faith of Vivekananda that "All expansion is life, all contraction is death". The school articulates that concept in blending the richness of our pristine culture of the past and steady strides in modern science and technology. Here the children are inspired to learn something great and glorious from within and nothing is trust upon them wantonly.

The school is bred and braced by the dominant concept of "the divinity inherent in a man and his concept for indefinite evolution." Here the management, the teachers and the children try to cultivate a wholesome work-culture to evolve an 'organic whole to see life slowly but steadily,

What We Aim At:

Making your ward an exemplary character, a token of excellence, which is never an accident. It is achieved only through hard labour, sincere efforts and devotion. For us it is a sacred mission.



We want that education by which character is informed strength of mind is increased, the intellect is expanded, and by which one can stand on Gne's own feet.

-Swami Vivekananda

What's Special About Us?

- Faith in traditions
- Keeping up good old traditions.
- Making new tradition and allowing others to emerge.







MAJOR RULES 📈

- 1. Parents must ensure that their wards do not adopt unfair means during examinations. However, if a child ever violates the rule, the paper will be cancelled and the parents will have to meet the Principal on the following day, failing which the student will not be allowed to sit for the examination. Only in special cases, the child will be allowed to sit at the discretion of the Principal. Further, at the discretion of the Principal, appropriate action as deemed necessary will be taken and a T.C. may be issued at the end of the session.
- 2. Students who are selected for co-curricular activities, games/sports must attend regular practice or rehearsal as per scheduled notification and must participate on the final day. In case a student is unable to attend due to unavoidable circumstances, the parents should give a written explanation to the Principal, well in advance.
- 3. Students must attend certain school functions and co-curricular activities that are compulsory. In case of absence on such important occasions, either a medical certificate must be produced or parents must accompany their wards with an explanation.
- 4. Students must be in their complete and correct school uniform, from home to school and back, on all regular school days, special class days on Saturdays and also, when the students represent the school at external functions and games.
- 5. Parents must ensure that their wards reach school on time. Students habitually coming late to school, may be sent back home; However, students may be allowed on the following day, if the parents accompany their wards with an explanation. Further, if the child is continuously coming late to school, appropriate disciplinary action may be taken.
- 6. Students will not be granted leave unless a written request from parents is received in advance. If the leave is due to illness, parents should certify this in the School Diary.
- 7. If a pupil is absent for more than a week due to illness, the Principal/Co-ordinators must be informed promptly.
- 8. Serious action will be taken for absence without leave during examinations and on the reopening day of the school after holidays. A fine may be levied in such cases at the discretion of the Head of the Institution. In case of illness, a medical certificate from a registered medical practitioner must be submitted.
- 9. If a pupil is absent for a continuous fifteen calendar days without permission, his/her name will be removed from the school register.
- 10. Half-day leave is generally discouraged. Appointments with doctors, dentists and opticians, if necessary, should be arranged outside school hours. But in case of an emergency, if a child has to go home, the identity card with proper application must be produced.
- 11. Parents/Guardians are requested not to meet their children during class hours except in cases of urgent necessity for which prior written permission must be obtained from the competent authority.
- 12. Parents/Guardians are not allowed to meet the class teacher in their class rooms during class hours. An appointment, if necessary, may be arranged before hand to meet him/her during a free period with prior permission of the Competent Authority. But they must never request the class teacher or any other teacher to give private coaching to their wards.
- 13. No presents should be given to any teacher, without the consent of the School Authority

- 14. Care must be taken regarding personal cleanliness, hygiene and politeness in speech and conduct of the pupil. Any kind of damage done to the school property must be made good. The school authorities will not take any responsibility for any bad behavior of the students outside the premises of the school.
- 15. Students are not allowed to bring story book, newspapers or periodicals to school.
- 16. The evaluation of a year's work will be based on the weekly test/class works and two terminal examinations. Parents/Guardians are, therefore, earnestly requested to enforce regularity and discipline on their ward/wards and see that they prepare their daily lessons regularly. In order to keep in constant touch with the progress of their ward/wards, parents/guardians must sign the school diary of their ward/wards regularly so that the student concerned may not become a shirker without the supervision of the parents/guardians.
- 17. In case a student is absent for particular examination, the parent should accompany his/her ward with a medical certificate and a written explanation, the day the child intends to appear for the examination. However, failing to comply with the above, the student may be debarred from the examination.
- 18. Promotion will not be granted if the over-all attendance in class is below 75%. However, on ground of serious illness 60% may be considered. But under no circumstances, students below 60% attendance will obtain promotion according to the rules of the Council.
- 19. In regards to promotion, Principal's decision is final. No correspondence on this issue will be entertained.
- 20. It is a declared policy of the School to discourage private tuition. No students are allowed to take tuitions from the School teachers.
- 21. i) The School uniform must be worn with a sense of pride and must be kept clean and tidy always. Further, students are to be in perfect uniform at all times from home to school and school to home i.e. they must not take off their neckties and/or ribbon, badges, belts etc. Girls must not pluck their eye brows. Hair style must be normal/descent.
 - ii) Students must not enter any place of entertainment e.g. Theatre Hall, Cinema Hall, Restaurant, Malls etc. in School uniform unless they are sent from School.



- 1. Change of address must be immediately notified to the school by the Parents in writing with supporting documents,
- 2. Parents are requested to read the information printed in the Student's Diary very carefully.
- 3. The homework column of each day should be signed by the Class Teacher, and by any one of the parent. If this column is not signed continuously for 2 days you may understand that your ward did not attend school that day.
- 4. The printed calendar in the Diary must be followed strictly, and any alteration in the calendar will be notified to the parents through the Diary.

Parents should not pay money or make any monetary contribution, whatsoever, unless there is a communication to do so through the Diary in the column provided.

The above mentioned rules and regulations may be changed by the Management without prior intimation.

AWARDS RECEIVED BY PRINCIPAL MA'AM



SHIKSHA RATNA SAMMAN

 being awarded to our beloved Principal ma'am
 for achieving outstanding professional contribution in nation building. by KEI in Koklata



Received **BHARAT GAURAV AWARD** On the occasion of International Seminar on Individual Contribution to International Integration & Economic Growth on 18th January 2024 in Dubai (UAE) By ICONIC ACHIEVERS COUNCIL





The Telegraph School Awards for Excellence in Extra - Curricular Activities for the year 2024 organised by The Telegraph Education Foundation STAR EDUCATION AWARD 2023 in collaboration with Government of Maharashtra awarded BEST PRINCIPAL IN SCHOOL Howrah in Mumbai



PROUD MOMENT FOR US

Sunrise (Eng. Med.) School has been awarded as 'Top 10 School of the Year' & Principal Ma'am has been awarded as 'Women Leader Award in Leadership'

